



STRICTLY
LIMITED
ENTRIES
PER GRADE
CLOSES

Monday
14th

September
*Be quick to
enter!
Class size
limits apply*

Assumption College Kilmore

Dressage and Hickstead

PCAV/HRCAV GRADES 1 - 5

Saturday 3rd October 2009

Lancefield Equestrian Reserve

Park Lane
Lancefield
VIC 3435

WINNERS OF TEAM EVENTS:

HICKSTEAD TEAM

**WILL RECEIVE CHAMPIONSHIP SASHES,
INSCRIBED RUGS & A PERPETUAL SHIELD.**

DRESSAGE TEAM

**WILL RECEIVE CHAMPIONSHIP ROSETTES
& A PERPETUAL SHIELD.**

INDIVIDUAL WINNERS:

**WILL RECEIVE A SASH
SASHES TO 6TH PLACE IN DRESSAGE & HICKSTEAD.**

Handy mount!
Gold coin donation
on the day
*Best Time/clear
round wins. Ribbons
to sixth awarded.

All entries are via Event Secretary website www.eventsecretary.org.au

(NOTE: Competitors must also post proof of grading by closing date, see conditions of entry)

EVENT CO-ORDINATOR:

Kristine Clement
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2ND EVENT CO-ORDINATOR

Leanne Paxton
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ENTRY SECRETARY:

Liz Turner
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Ph: 03 9826 3311

CONDITIONS OF ENTRY

- Horses/riders must compete at their official PCAV or HRC AV grading.
- Proof of grading is required must be sent with the signed Competitor Declaration Form to: Entry Secretary PO Box 6192 Chapel Street North PO South Yarra 3141 (by closing date to ensure inclusion in the draw.)
- Competitors agree to uphold the rules and regulations of the Equestrian Federation of Australia, Pony Club Association of Victoria and ACK Code of Conduct rules..
- The event is to be run under PCAV guidelines and may include any other rules formulated by the organising committee. Entry to this event constitutes acceptance of all Conditions of Entry.
- Hors Concours (HC) entries will not be accepted, as class sizes are strictly limited.
- Competitor back numbers must be worn in all phases and supplied by riders as numbers will not be available. (Number holders can be purchased from all saddleries.)
- Dressage tests are **NOT** to be called. Note: Dressage test riders will not present to the judge - back numbers must be worn for correct identification.
- LATE ENTRIES WILL NOT BE ACCEPTED. A Waiting list will apply for oversubscribed classes.
- Please include **TEAM MANAGER'S EMAIL ADDRESS** when entering via the Event Secretary Website
- Event DRAW will be posted on Event Secretary.www.eventsecretary.org.au and www.assumption.vic.edu.au
- **SCRATCHINGS:** Entry fees will only be refunded if the horse is officially withdrawn no later than the day prior to the start of the competition (phone: (98263311 or 57 921632) and an original doctor's or Vet's certificate is presented to the event secretary no later than 7 days after the completion of the event.
- A fee of \$15 will be retained by the organisers to cover administration costs.
- Classes will be limited to a maximum of 25 in each competition. Early entry of teams is therefore recommended. If there is over-subscription a waiting list will be kept in order of entry.
- The Committee reserves the right to add or cancel any section or event.
- All riders must wear approved helmets at all times when mounted (including warming up and exercising and in tests). Spot checks will be conducted by event organizers if required.
- No stallions allowed . No dogs allowed.
- Event open to all riders enrolled at Primary and Secondary schools throughout Victoria.
- Competitors must represent the school they are currently enrolled at and attending.
- No horse may be ridden by more than one competitor. **ONE HORSE, ONE RIDER.**
- A single rider horse combination may only present in the one grade..
- Only four (4) competitors will be permitted in the showjumping warm-up area at any one time.
- Where possible competitors will jump in the order in which they appear in the program/draw. **NOTE: Course walks will be available at specific times only - riders cannot walk the course during classes.**
- Schools unable to field a team are invited to enter individual riders who may nominate to join a composite team after also paying a team entry fee. Every effort will be made to accommodate these riders.
- Teams will consist of a minimum of 3 riders and a maximum of 4 riders, with the best 3 scores to count.
- No equal placing will be awarded in any section. In the event of a tie, a count back will apply.
- Medical armbands are compulsory (these may be purchased through the EFA, PCAV or saddleries.)
- Disclaimer Statement - it is compulsory for all EFA affiliated events that all riders under the age of 18 years must have the Disclaimer completed by a parent or guardian. Riders are not able to compete if they have not completed the Disclaimer Statement. The Disclaimer Statement must be signed and submitted with the entry form.
- Gear check will be the responsibility of the **Team Manager**. A rider found to be competing in incorrect gear may be eliminated. Please see gear requirements included with in this entry form.
- Depending on the number of entries, some classes may have a waiting list established. Entries will be processed in order of receipt.
- All competitors and people associated with competitors are reminded that as an Inter-School event the same behaviour expectations are applied to this event as would be applied to any school situation. It is the responsibility of each school to provide supervision of their students. Assumption College Kilmore will not be responsible for the supervision of students from visiting schools.
- SCORING: Points will be awarded to individuals as follows: 1st - 10 points, 2nd-9 points, 3rd-8 points, 4th- 7 points 5th - 6 points, 6th -5 points, 7th -4 points, 8th- 3 points, 9th - 2 points, 10th - 1 point. Sashes 1st- 6th.
- From September 7th **ONLY** scratchings and substitution of a rider/horse WITHIN a GRADE can be accepted.

- Competitors are to be in full uniform at presentation, including helmets.
- The winning Hickstead team must have their horses at presentation.

TEAM MANAGER RESPONSIBILITIES

1. Be present at the venue for the duration of the event and provide a mobile telephone number on which they can be contacted during the course of the event.
2. Report to the event office upon arrival, for official check in (Original PCAV Grading Cards or HRCV Grading cards must be available for checking on the day if required) .Ungraded combinations must have a written grading assessment from an NCAS Qualified Instructor. All card/grading copies are to be posted prior to closing date.
3. Supply own identification as Team Manager e.g. name tag.
4. Ensure each rider is entered for the correct classes and their level is verified as no changes will be accepted after close of entries. A photocopy of each riders grading card must be sent with the signed Declaration.
5. Ensure that riders and parents have fully read and understood the entry form and know what their child is entering. If yards are booked, make sure the entrants know their yard number and parking allocation. All yards **MUST** be left clean and tidy, manure bags will be provided.
6. Enter via the Event Secretary website and keep a copy of the entry confirmation form/s.
7. Ensure that the Principal, Deputy Principal, Head of Sport or authorised school representative has verified the enrolment of the student.
8. Distribute copies of **all information contained in this entry form** and subsequent timetabling information (DRAW) available on websites: www.eventsecretary.org.au and www.assumption.vic.edu.au from **21st September, 2009**.
9. Be responsible for their competitors throughout the competition. This includes the behaviour of the students whilst competing and not competing. Any student behaving inappropriately will risk elimination of the whole team.
10. Take responsibility for each rider's gear check before each phase of competition.
11. All riders are required to wear medical armbands at all times.
12. Ensure that riders are fully aware of their starting times, have learnt the correct tests, and are wearing a back number as presentation to the judge is not required before dressage tests.
13. Direct any queries to the event office.
QUERIES & PROTESTS must be submitted by **TEAM MANAGERS**. 'Query Forms' available at Secretary's office.
 Protests with a fifty dollar non refundable fee must be lodged in writing to the event secretary no later than one hour after the happening that gave rise to the protest, or thirty minutes after posting of interim scores. Only Team Managers may lodge protests for team and individual competitors. The Ground Jury will investigate the protest and their decision is final. The deposit is forfeited unless the protest is upheld or it was decided that there were good and reasonable grounds for the protest.

DRESSAGE TESTS: Taken from: Dressage Rules Nov 2006 booklet available at www.ponyclubvic.org.au

Hickstead grades 1,2&3 - B	Dressage Only Grades 1,2&3 - B & D
Hickstead grades 4&5 - A	Dressage Only Grades 4&5 - A & C

GEAR RULES: Taken from: Gear Rules Feb 2009 booklet available at www.ponyclubvic.org.au

Gear Requirements	Dressage	Hickstead Jumping
Riding Boots – black or brown only	Short or Long	Short or Long
Gaiters (not chapettes)	Optional	Optional
Medical Armbands	Compulsory	Compulsory
Dummy Regulation Spurs	Grades 1,2&3(only)	Optional
Snaffle Bits as defined by EFA /PCAV	Compulsory	Optional
Short Whips (75cm max. length including flap)	Optional for Grades 3; 4 & 5 only	Optional – for all Grades
Long Whips (120 cm max. length including flap)	Grades 1,2&3 – Pure Dressage Only Hickstead Dressage test- NO Whip	No
Boots on Horses, not bandages	No boots – clean legs	Optional
Martingales	Grade 5 only	Optional
Helmets Approved numbers: AS/NZ 3838; EN1384; ASTM F1163.	Compulsory	Compulsory
Back numbers x 2	Compulsory	Compulsory
School Jumper/Sports Top, shirt & School tie	Compulsory	Compulsory
Jodhpurs, beige, cream, fawn, white or banana	Compulsory	Compulsory

CLASSES: (\$70.00 if entering all 4 sections – a \$ 5.00 discount)

Section	Description
A \$35.00	Hickstead Individual
B \$ 5.00	Hickstead Team
C \$30.00	Dressage Individual
D \$ 5.00	Dressage Team

Lancefield Equestrian Reserve Facility Fee (compulsory \$5.00)

Yard Fee \$5-00 per yard. MUST be booked with entry. All manure MUST be removed and specific parking requirements will apply to all yard users. Details/map will be supplied with Draw.

COMPETITOR DECLARATION FORM

Registered Name of the Horse and / or name as officially entered : -

Address of property from which the horse will be moved to the event.....

Address of property to where the horse will move after the event.....

Health of Horse(s)

I declare that the horse named above will be in good health, eating normally and not showing signs of respiratory disease during the last 3 days leading up to this event. I give my authorisation for the Event Secretary to call for veterinary inspection of the horse/(s) named above and in my care should they be showing signs of a respiratory illness at any time during the course of the event. I agree to pay any veterinary fees incurred as a result of this veterinary examination.

Horse Event Declaration Waiver

I understand that due to diseases such as equine influenza, the Victorian Department of Primary Industries, or other State or Commonwealth government body, may restrict or prevent the movement of horses, vehicles and personnel for a period of time ("Standstill"). I acknowledge and agree that a Standstill is a risk of competing at this event and I agree to pay all costs or expenses incurred by the Assumption College as a result of a Standstill.

Biosecurity Guidelines

I have read and understood the PCAV Biosecurity Guidelines as read on the website www.ponyclubvic.org.au and I will act in accordance with these guidelines.

Refund Policy

I understand that Assumption College will refund all entry fees if the event is cancelled as a result of a Standstill prior to 48 hours before the event.

If the event is cancelled within 48 hours or during the event, the organising committee will refund less the value of already incurred expenses.

Risk Management Policies

- **Assumption College state that dogs are not allowed at this event.**
- Approved Safety Helmets must be worn at all times when riding
- Medical arm band **MUST** be worn at all times
- Cross Country obstacles must not be jumped/used unless they form part of the competition and are designated practice jumps.
- Riding of horses bareback is **prohibited**
- Riding of rugged and/or unbridled horses is **prohibited**
- No horse to be led off a mounted horse.
- Speed limits must be adhered to at all times
- Construction of portable/tape yards is **prohibited**
- Alcohol must not be consumed
- All manure and litter **MUST** be removed .Booked yards are the responsibility of each competitor and Team Manager.
- I have read and understood the Risk Management Policies

Signed:Parent/Guardian