

## **Information from the Career's Desk.**

### **Resumes**

Recently students have been asking for assistance in writing resumes and as a result we have put a resume template onto the school intranet for students to use. There are many ways of presenting a resume and this is a basic template that will allow students to click onto each heading and fill in their information. Students can find this template when they go onto the intranet and then click onto career information and it should open up to the page with the template. They then need to save the template to their home directory. Students are more than welcome to bring their resume to one of us in the careers department for further assistance.

### **Tax File Numbers**

It is important that all year 12 students have a tax file number if they wish to apply for a Government Support University place next year. This number will be asked for at the time of enrolment to allow you to defer your University fees. If any student from Yr 9 - 12 need to get a tax file number they can collect the relevant forms from outside Mrs. Kurzman's office.

### **Career Morning for Senior Students**

On Thursday 19<sup>th</sup> June we will be hosting our third career morning for our senior students. During the morning we will have representatives from various tertiary institutions (including University of Melbourne, LaTrobe University, Victorian University, RMIT, ACU, NMIT) plus representatives from the Emergency Services and private institutions such as JMC and the College of Fashion, and businesses such as Ernst and Young, Lander and Rogers Law firm and Salter's Surveying. Students who do not wish to continue with any further studies will have the opportunity to speak to local tradesmen about apprenticeships and we will have representatives from Workways in Seymour who will give students hints on resumes and interviewing skills.

We are hoping that we will be able to offer enough speakers from different areas that will provide students with information to help them with the choices that they will need to make about next year.

If you feel that you would like to be involved by either making a presentation yourself or would like to attend any of the sessions please contact us ASAP.

### **Defence force Recruiting is coming to ACK.**

Representatives from Defence Force Recruiting will be at ACK on Thursday 19th June. Any student from Yrs 10 – 12 who are interested in joining the Army, the Air Force or the Navy or who may be considering the Gap Year Program are welcome to attend the presentation.

### **Careers in Sports Medicine and Science (CISM) Seminar**

If you are interested in a career in sports medicine and science, CISM 2008 is for you. Seven practitioners (doctor, physiotherapist, sports scientist, dietitian, psychologist, podiatrist, osteopath) will present their profession and educational pathways. Universities will provide info. on course entry and their institution (Bond, ACU, Ballarat, Canberra, Deakin, La Trobe, Melbourne, Monash, RMIT and Victoria universities). **When:** 9am-1pm, Sun 1 June; **Where:** Sports House, 375 Albert Rd, South Melbourne; **Cost:** \$35 (one parent @ \$20); **Registration:** [www.smavic.org](http://www.smavic.org); **Info:** 9674 8707, [Jennifer@vic.sma.org.au](mailto:Jennifer@vic.sma.org.au).

### **Commonwealth Supported Places versus Fee Paying Places**

All Australian and New Zealand citizens and Australian Permanent Residents can apply for Commonwealth Supported places in higher education. These courses are subsidized by the Federal Government and allow students to pay part of the cost of their courses through HECS. Different institutions set their own student contribution payments for their various courses and these prices will be published in the VTAC guide that will be available in July.

Students have two options for making this HECs payment.

- Deferred payment which allows students to begin paying the contribution once he/she has left the course and commenced earning an income above the threshold level (currently \$38,148 p.a.)
- Paying the contribution “up-front” entitles the student to a 20% discount on the amount owing. It is possible to make payments by either method at different times during your course, depending on your circumstances.
- Note: NewZealand citizens and non-citizen Permanent Residents do not have the option to defer payment and do not receive the discount for up-front payment.

The alternative to CSP is **fee paying places**. Some universities offer additional places to local students who are willing to pay the full cost of the courses. The full fee for university courses will range from approximately \$9,000 p.a. to close to \$40,000 p.a. depending on the course. Students often ask if they are paying for the course will it lower the ENTER required to get into the course. The answer to this is that sometimes it will lower the ENTER but usually only by a couple of points but in some cases it can actually be a higher ENTER it just depends on how many people apply for the courses.

For some tertiary courses, eligible students may apply for FEE-HELP. FEE-HELP is a loan scheme that assists eligible students to pay their tuition fees. FEE-HELP can cover all or part of a student’s tuition fees. There is a loan fee of 20% for FEE-HELP loans for undergraduate courses of study.

New Zealand citizens are not eligible for FEE-HELP, unless they are also Australian citizens.

Students should be asking about fees when they visit Open Days.

### **New Dentistry Courses at JCU Queensland and CSU New South Wales**

James Cook University will begin a Bachelor of Dental Surgery in 2009 at the Cairns campus. At this point in time we do not know how many places will be made available but only the first 3 years are Commonwealth Supported Places which means that the last 2 years of the course will be fee paying. The prerequisites will be Maths Methods, Chemistry and of course English. Students wishing to apply for this course will need to do so through the Queensland Tertiary Admission Centre (QTAC) by the 30<sup>th</sup> September.

Charles Sturt University(NSW) will also be introducing a Bachelor of Dental Science and a Bachelor in Oral Health as of 2009. Both courses are Commonwealth Supported Places and can only be applied for through the NSW Tertiary Admission Centre (UAC) by the 30<sup>th</sup> September. CSU haven’t mandated any prerequisites for these courses but they do assume knowledge in English, Chemistry, Mathematics and Biology. The selection process for these courses will involve a questionnaire, an interview and an ENTER of 90+

If students are interested in either course they can come and visit the career office for more information.

### **Are you interested in going to LaTrobe University?**

LaTrobe University is offering students from Yr 10 – 12 the opportunity to spend a day at the University to learn what it is like. This event is a great opportunity for students to experience on - campus life and to participate in workshops of their choice. The Bendigo Campus are having different days in July based on different faculties and these days are during school time. If students are interested in attending any of these days they need to see either Mr. White or myself to organise permission from your teachers.

The Bundoora Campus is having a one off day on Tuesday 1st July (which is in the school holidays). Rural students can apply to stay on campus in one of the residential colleges. For further information and registration student should contact [www.latrobe.edu.au/register](http://www.latrobe.edu.au/register) or telephone 1300 135 045.

### **Work Experience for the June/July Holidays**

Students are reminded that if they are considering doing work experience during the next lot of school holidays then they need to collect the new work experience forms from the career's office. Students are also required to complete two O,H and S certificates online before they are legally able to attend work experience.

### **Reminders**

1. UMAT registration closes on the 6<sup>th</sup> June – see newsletter 5
2. Open Day Dates – see newsletter 3
3. KPMG information sessions – see newsletter 4
4. Registration for RMIT Medical Science Tour closes on 13<sup>th</sup> June – see newsletter 6
5. Registration for RMIT Engineering Holiday program closes on 15<sup>th</sup> June – see newsletter 6

If parents have any questions about career information you can now email us on [careers@assumption.vic.edu.au](mailto:careers@assumption.vic.edu.au)

J. Pendlebury and Chris White  
Career Coordinators.